

PALM BEACH GARDENS POLICE DEPARTMENT		
COMMUNITY ORIENTED POLICING (COP)		
POLICY AND PROCEDURE 3.3.1		
Effective Date : 10/23/09	Accreditation Standards: CALEA CFA	Review Date: 05/01/2014

CONTENT:

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- 2. Mission and Objectives of COP**
- 3. Deployment**
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PURPOSE: To develop and maintain positive community relations by identifying and being responsive to citizen needs and concerns through partnerships with the community and problem solving.

SCOPE: This policy and procedure applies to all Department members.

REVIEW RESPONSIBILITY: Chief of Police, Assistant Chiefs

POLICY: The Palm Beach Gardens Police Department Community Oriented Policing (COP) program provides for a partnership with the community to effectively control and prevent crime and enhance the quality of life. The department is committed to establishing close ties with and responding to the needs of the community through pro-active community oriented policing practices.

1. ADMINISTRATIVE FUNCTION

- a. Officers and volunteers shall be utilized department-wide to establish and maintain a visible presence in targeted and routinely assigned areas of the city:
 - i. To control and prevent crime;
 - ii. To aid and assist citizens;
 - iii. To pro-actively handle situations of a city service or law enforcement nature; and
 - iv. To foster a relationship with citizens that provides for support and trust.
- b. All supervisors shall be charged with encouraging members in their unit to implement programs as well as other activities in designated or routine locations within the city.
- c. Supervisors should communicate their plans, efforts and results to the Community Involvement Unit (CIU) supervisor to reduce the chance of duplicating efforts.

2. MISSION AND OBJECTIVES OF COP

- a. The COP mission is to offer suggestions and programs to reduce opportunities for criminal activity and the fear of crime by maintaining a high profile presence in specific or designated communities and by identifying/arresting those who violate the law.
- b. Traditional and non-traditional methods of deployment and tactics may be used.
- c. Objectives of COP shall be to:
 - i. Conduct neighborhood surveys in targeted areas and to introduce the officer to the residents and businesses in the area.

- ii. Identify and solve problems and concerns of the community utilizing the SARA process of scanning, analysis, response, and assessment.
- iii. Organize community meetings.
- iv. Work with school resource officers and administrators in providing law enforcement programs.
- v. Identify resources (police, social, community and other government agencies) available to assist in alleviating problems and concerns.
- vi. Prioritize problems and concerns and formulate a plan of action.
- vii. Assist code enforcement in the enforcement of city ordinances.

3. DEPLOYMENT

- a. Officers may be deployed in designated target areas that have been identified as problematic neighborhoods in need of crime suppression, specialized enforcement deployment, routine patrol or other identifiable enforcement needs.
- b. Officers should closely interact with their assigned communities, engage in crime prevention methods, criminal apprehensions, enforcement of housing/property codes and other activities in order to suppress crime, the fear of crime and improve the quality of community life.

4. RECORDS AND CRIME ANALYSIS

- a. Accurate information should always be disseminated to groups, HOAs, and concerns, some reports may be requested or initiated regarding COP projects to include the following:
 - i. Complaint report;
 - ii. Action plan;
 - iii. Action summary and evaluation;
 - iv. Monthly reports; and
 - v. Surveys and questionnaires, and any forms, citations, or correspondence required by the nature of the assignment.
 - vi. Analysis of incidents and enforcement activities

INDEX AS:

- COMMUNITY ORIENTED POLICING

RESPONSIBILITY INDEX

- CHIEF OF POLICE
- SUPERVISORS
- COMMUNITY INVOLVEMENT UNIT
- OFFICERS

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APPROVED:



Stephen J. Stepp
Chief of Police

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Date